

Democratic Services

Riverside, Temple Street, Keynsham, Bristol BS31 1LA

Telephone: (01225) 477000 *main switchboard*

Direct Line: 01225 394458

Web-site - <http://www.bathnes.gov.uk>

Date: 11th November 2013

E-mail: Democratic_Services@bathnes.gov.uk

To: All Members of the Planning, Transport and Environment Policy Development and Scrutiny Panel

Councillor Marie Longstaff

Councillor Lisa Brett

Councillor David Martin

Councillor Douglas Nicol

Councillor Liz Richardson

Councillor Roger Symonds

Councillor Les Kew

Cabinet Member for Homes & Planning: Councillor Tim Ball

Cabinet Member for Transport: Councillor Caroline Roberts

Cabinet Member for Neighbourhoods: Councillor David Dixon

Chief Executive and other appropriate officers

Press and Public

Dear Member

**Planning, Transport and Environment Policy Development and Scrutiny Panel:
Wednesday, 20th November, 2013**

You are invited to attend a meeting of the **Planning, Transport and Environment Policy Development and Scrutiny Panel**, to be held on **Wednesday, 20th November, 2013** at **9.30am** in the **Brunswick Room - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely



Mark Durnford
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Mark Durnford who is available by telephoning Bath 01225 394458 or by calling at The Guildhall, Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Mark Durnford as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Mark Durnford as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Planning, Transport and Environment Policy Development and Scrutiny Panel -
Wednesday, 20th November, 2013**

at 9.30 am in the Brunswick Room - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES - 10TH SEPTEMBER 2013 (Pages 7 - 16)

8. CABINET MEMBER UPDATE

The Cabinet Member(s) will update the Panel on any relevant issues. Panel members may ask questions.

9. URBAN GULLS - SCRUTINY INQUIRY DAY UPDATE (Pages 17 - 22)

This report provides an update on the arrangements for the Urban Gulls scrutiny inquiry day on 27 November. This report has been provided to inform panel members of progress on the event, share the plans for the day and prepare them for the next steps.

10. WEST OF ENGLAND JOINT SCRUTINY

The Chairman of the West of England Joint Scrutiny Panel, Councillor Martin Veal will provide a presentation for this item.

11. FLOOD AND DRAINAGE MANAGEMENT

The Service Manager for Highways & Parking will jointly provide a presentation to the Panel with a colleague from the Environment Agency. The presentation will be in two parts 1) An update on the Council's duties with regards to the Flood Water Management Act and 2) The outcome of the Council's investigations into the flooding during last winter.

12. MEDIUM TERM PLAN AND 2014/15 BUDGET UPDATE (Pages 23 - 42)

The draft Place Medium Term Service & Resource Plan (MTSRP) update is presented for consideration by the Panel:

- i) To ensure all members of the Panel are aware of the context for Service Action Planning and budget setting.
- ii) To enable comment on the progress being made on this 3 year plan.
- iii) To enable issues to be referred to the relevant Portfolio.

13. PANEL WORKPLAN (Pages 43 - 46)

This report presents the latest workplan for the Panel.

The Committee Administrator for this meeting is Mark Durnford who can be contacted on 01225 394458.

This page is intentionally left blank

BATH AND NORTH EAST SOMERSET COUNCIL

PLANNING, TRANSPORT AND ENVIRONMENT POLICY DEVELOPMENT AND SCRUTINY PANEL

Tuesday, 10th September, 2013

Present:- Councillors Marie Longstaff (Chair), Lisa Brett (Vice-Chair), David Martin, Douglas Nicol, Liz Richardson, Les Kew and Will Sandry (In place of Roger Symonds)

Also in attendance: David Trigwell (Divisional Director - Planning and Transport), Adrian Clarke (Transportation Planning Manager), Peter Dawson (Group Manager, Planning Policy & Transport) and Ian Lund (Historic Environment Team Leader)

14 WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting.

15 EMERGENCY EVACUATION PROCEDURE

The Chair drew attention to the emergency evacuation procedure.

16 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Councillor Roger Symonds had sent his apologies to the Panel. Councillor Will Sandry was present as a substitute for Councillor Symonds for the duration of the meeting.

17 DECLARATIONS OF INTEREST

There were none.

18 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

There was none.

19 ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

The Chair announced that several members of the public wished to make a statement to the Panel and that they would do so directly before their specific item was debated.

20 MINUTES - 16TH JULY 2013

The Panel confirmed the minutes of the previous meeting as a true record and they were duly signed by the Chair.

21 CABINET MEMBER UPDATE

The Cabinet Member for Homes & Planning, Councillor Tim Ball addressed the Panel. He informed them that a planning application was due before the Development Control Committee in October for a 10 pitch Gypsy & Traveller Site on the Lower Bristol Road. He added that the site would be for 5 transit and 5 permanent pitches.

He said that the Inspector relating to the Core Strategy would be holding a hearing on September 17th to discuss the questions he had recently asked of the Council regarding its housing need. He added that he expected a full hearing to take place in either November or December.

Councillor Les Kew asked what criteria he was going to use to gain permission to use the land on the Lower Bristol Road as it is within the Green Belt.

Councillor Tim Ball replied that he would be citing 'exceptional use' as the land is close to an array of local amenities. He added that no other site had come forward as a possibility and that only one objection had been received for the proposal.

Councillor Will Sandry asked what site management arrangements would be put in place as currently there appeared to be more vehicles on site than equated to 10 pitches.

Councillor Tim Ball replied that there were only two true travelling families on the site and that the others present would not be eligible to remain on the site.

The Divisional Director for Planning and Transport added for clarification that a pitch could contain a number of vehicles / caravans.

Councillor Liz Richardson asked why the number of sites had reduced from 15 to 10.

Councillor Tim Ball replied that a survey of the site had been carried out and to give adequate space for each pitch and room for vehicles to turn it was determined that 10 was a more feasible number. He added that the permanent pitches are larger than the transit ones.

Councillor Douglas Nicol asked if the Council was discriminating against different types of travellers.

Councillor Tim Ball replied that the definitions were defined by law and the Council was working within its agreed allocation policy / criteria. He added that he would send around the criteria to the Panel.

The Cabinet Member for Transport, Councillor Caroline Roberts addressed the Panel. She informed them that the Dorchester Street TRO had been advertised and that work was expected to start on the project in July 2014.

She said that the bus stops element of the Bath Package was almost complete and that the next phase would involve the provision of shelters.

She announced that a new footway had been provided through Chew Stoke and that the winter maintenance provision was to be increased.

Councillor Liz Richardson thanked her for the work she had done toward the new footway and asked if drain clearance would be carried out in preparation for winter to avoid flooding.

Councillor Caroline Roberts replied that work was on-going to prevent flooding.

Councillor Lisa Brett asked if extra grit bins could be provided to residents within her ward under the proviso that they are the ones responsible to supply the grit.

Councillor Caroline Roberts replied that she felt this should be possible and would discuss the matter further with Councillor Brett after the meeting.

22 BATH TRANSPORT STRATEGY

The Group Manager for Planning Policy & Transport introduced this item to the Panel. He informed them that a master plan is being prepared for co-ordinated growth within the Bath City Riverside Enterprise Area and will be informed partly by the Bath Transport Strategy. He added that key to supporting this growth agenda was the need for a new, clear, innovative transport strategy to ensure that the City can compete in the 21st Century whilst respecting its World Heritage Status.

He said that in order to help develop a new transport strategy for Bath a tender was currently underway. He highlighted some of the areas of work that would be undertaken.

- Assess the cumulative impact of developments with the Enterprise Area on the City's transport network to 2029.
- Identify key priority cycling routes and other aspects that will benefit the cyclist.
- Identify key priorities for those on foot and any constraints for those who with mobility difficulties using the shop mobility services.
- Review the Council's emerging Parking Strategy and confirming whether or not the principles are sound within the context of the existing transport provision in the city and of the growth now promoted by the Core Strategy. In particular advice on the size of any public car parking that might be retained in Avon Street following its redevelopment.
- Review the previous work which assessed the demand for an east of Bath Park & Ride and review the conclusions of that work in the light of the proposed new development sites referred to above and the current commercial bus network. This work should assess what capacity is required for current and future demand including the need for further expansion of existing P&R sites.

- Assess the implications and opportunities that may arise from the electrification of GWR mainline.

David Redgewell, South West Transport Network addressed the Panel. He stated clearly his belief that the rural connectivity of public transport must not be cut and called for some areas of the Council to have access to public transport 24 hours a day, 7 days a week.

He also called for extra security regarding public transport, especially in the evenings, including CCTV cameras at smaller train stations.

He said that more low floor buses were required across the Council and that also there was not enough bus lane provision.

He asked for the Council to look further into the use of Hybrid / Electric buses and questioned whether the management of the Bath Bus Station could be streamlined.

Henry Brown, Chairman of the Federation of Bath Residents Association addressed the Panel. A copy of the statement can be found on the Panel's Minute Book.

The Chair asked if the Panel would be able to see the draft detail of the strategy prior to publication and consultation.

The Group Manager for Planning Policy & Transport replied that he would welcome that.

Councillor David Martin commented that he felt the brief within the report was not explanatory enough regarding the work the consultants will have to carry out. He also said that it would be difficult to determine transport movements into 2029 and asked how the intermediate steps would be handled.

The Divisional Director for Planning and Transport replied that the consultants will be asked to take into account our current work and to elaborate on the vision as set out within the Core Strategy when producing the draft strategy. He added that none of the consultants that have been approached have registered a concern over the workload set out.

Councillor Les Kew asked why it had taken 2.5 years of this current Council to only reach this point in the process. He also asked how many consultants were on the shortlist.

The Group Manager for Planning Policy & Transport replied that four consultants have been asked to tender for the work, all of whom are familiar to the area.

Councillor Les Kew asked if any details could be announced with regard to the proposed East of Bath Park & Ride.

The Group Manager for Planning Policy & Transport replied that no announcement could be made at the current time and that the Cabinet would have to decide upon that matter in due course.

Councillor Liz Richardson asked for pinch points to be identified during the survey and called for parking safety in the City to be examined.

The Group Manager for Planning Policy & Transport replied that he would ask the consultants to take those points on board.

The Cabinet Member for Transport, Councillor Caroline Roberts commented that this should be seen as the beginning of the process which brings together a whole range of elements that have been talked about over a number of years such as the East of Bath Park & Ride and coach parking facilities.

Councillor Will Sandry commented that he believed the consultants should be given more of a scope and that he feared the outcomes would not be innovative enough and constrained by the boundaries of being a World Heritage Site.

Councillor Les Kew commented that he was concerned the public consultation planned for Spring 2014 was near to the end of the life of this current Council.

The Divisional Director for Planning and Transport replied that this work to some extent is dictated by the future of the Core Strategy. He added that one consultation is planned to encompass the Economic, Placemaking & Transport strategies. He stated that work on these matters will still be required even if the Core Strategy is not approved by the Inspector.

Councillor Anthony Clarke commented that he welcomed the over-arching nature of the strategy and hoped it would receive full political support when it was complete to benefit the City and its residents.

The Chair thanked everyone for contributing to the debate and commented that she looked forward to receiving details of the draft strategy when they become available.

23 PARKING STRATEGY

The Transportation Planning Manager introduced this item to the Panel. He explained that the report was an update of the paper submitted to the Panel in September 2011 and sets out the Council's approach to parking issues in Bath, providing a framework for managing car parking spaces for the period 2013 to 2026. He added that the plan will be developed as part of the Bath Transport Strategy and covers all aspects of car parking including:

- On and off-street parking;
- Park and Ride;
- Future parking demand;
- Residential parking standards and enforcement;
- Management issues.

He spoke of how the aim of the strategy is to help improve the quality of life of the people of Bath by establishing a balance between the social, economic, cultural and environmental needs of the whole community.

He stated that a central objective was to reduce the need for drivers to travel to and from the city centre reflecting concerns about the impact of traffic congestion and carbon emissions on the environment and the historic fabric of the World Heritage city, while providing parking provisions that meet a sustainable demand.

He said that the strategy would complement policies to reduce traffic in the central area of Bath by controlling the availability of parking spaces, both on and off street, and by managing the overall supply to meet priority uses.

The objectives of the policy are to:

- Manage travel demand by introducing restraint-based car parking standards to avoid the over provision of car parking spaces and provide disabled 'blue badge' parking spaces
- Sustain and enhance the vitality and viability of Bath by the introduction of transport policies which support the prosperity of the city and provide a balance of good public transport and short stay parking;
- Effectively manage the total parking supply which include all types of parking and consider short stay priorities, regulation, charges and enforcement.

Sally Rothwell, Circus Area Residents' Association and Vineyards Residents' Association addressed the Panel. A copy of the statement can be found on the Panel's Minute Book.

Councillor Lisa Brett asked if it would be possible to link the North Central Zone with areas 7 & 16.

Sally Rothwell replied that she felt residents were prepared to be flexible on this matter.

The Chair asked if that proposal could be taken on board.

The Transportation Planning Manager replied that he would consult with the Cabinet Member for Transport on that matter through the review process.

The Chair asked if the consultants will be asked to review residents parking.

The Transportation Planning Manager replied that they would and added that the results of that would not necessarily have to wait for the draft strategy work to be completed. He said he would again consult the Cabinet Member for Transport for her view.

Henry Brown, Chairman of the Federation of Bath Residents Association addressed the Panel. A copy of the statement can be found on the Panel's Minute Book.

Councillor Les Kew commented that he felt the report was disappointing and showed no vision.

Councillor Will Sandry commented that he felt there was a risk to services and a loss of revenue if car parks situated in the centre of Bath closed before further Park & Ride provision was put in place.

Councillor Liz Richardson commented that the use of the Park & Ride needs to become a more attractive offer to the public and suggested charging per vehicle as opposed to per person and introducing an off-peak charge.

The Transportation Planning Manager replied that current Park & Ride services were working well and that usage of the service was increasing. He added that the service was under the control of First so it would be them that set the charging levels.

He said that the Residents Parking Guidance documents had been devised by the Head of Parking Services and should be shared with the Panel.

The Chair summed up the debate and stated that collectively the Panel felt frustrated that it had taken so long to reach this position. She added that the Panel would like to see work progressing on the issue of residents parking outside the collective work of the strategy.

24 ENERGY EFFICIENCY & RENEWABLE ENERGY GUIDANCE FOR LISTED BUILDINGS AND UNDESIGNATED HISTORIC BUILDINGS

The Cabinet Member for Homes & Planning, Councillor Tim Ball introduced the item to the Panel. He explained that he was seeking their advice on the matter prior to the Cabinet making a decision on 11th September. He also placed before them two additional recommendations;

- (i) To test the balance between sustainability and the conservation agenda by looking at pilot projects especially in the Council's property portfolio and in association with Curo and other partnerships to prove the capacity of Bath and North East Somerset to demonstrate exemplar projects in a World Heritage Site.
- (ii) A further report to come to the Cabinet and this Panel in one years' time to report on progress.

The Historic Environment Team Leader added that conservation lies at the heart of sustainability and that he felt that the additional recommendations were very positive. He also said that significant discussions had been held in the past with Curo and that he would be happy to work with them on future projects.

Councillor Will Sandry commented that he did not think it was too far-fetched to suggest that Listed Buildings should be allowed to have double glazing.

Councillor David Martin, the Member Champion for Climate Change asked the Cabinet to look carefully at the measures that can be implemented and called for them to be as wide reaching as possible. He added that he would like to seek a

change in national guidance through work with the National Trust and English Heritage. He stated that he welcomed both of the additional recommendations.

Councillor Lisa Brett asked if anybody could confirm if York had given permission for its Listed Buildings with timber framed windows to be replaced with double glazing.

The Historic Environment Team Leader replied that he would find it difficult to believe that they would have made a block decision on such a matter. He added that historic buildings needed to breathe. He also reminded the Panel of the work carried out at St. John's Hospital which involved the replacing of around 147 windows following incorrect mouldings and proportions from work carried out in the 1980s.

Councillor Douglas Nicol commented that he had met with Curo recently and was confident that they would like to be involved in this work area.

Councillor Liz Richardson suggested that if the guidance was to be modified in the future then conservation areas should become included.

Peter Andrews, Transition Bath addressed the Panel. He said that he had been asked to be part of a similar project several years ago and had thought that an SPD had been agreed but when the documentation was finally produced it had been heavily edited. He stated that felt around 400 – 500 jobs could be created through retro-fitting.

He said that he applauded the existence of the current document as the buildings concerned should be considered as places to live and work, not museums.

He agreed strongly with the part of the Cabinet recommendation that states to 'Progress the work through the Sustainability Team and engagement with the key Stakeholders and other Authorities'.

The Chair summed up the debate and stated clearly that the Panel supports the report that is going to Cabinet including the two additional recommendations.

25 PANEL WORKPLAN

The Chair introduced this item to the Panel.

Councillor Lisa Brett suggested that the Panel at some stage looked at the outcomes of the upcoming Alcohol Harm Scrutiny Inquiry Day.

The Chair reminded the Panel of their wish to see the draft detail of the Transport Strategy and suggested that was placed on the workplan for November.

Councillor Liz Richardson asked if the Flood & Drainage Management item scheduled for November could contain details of the current flood reports.

The Panel **RESOLVED** to agree with all of the above proposals.

The meeting ended at 12.05 pm

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services

This page is intentionally left blank

Bath & North East Somerset Council	
MEETING/ DECISION MAKER:	Planning, Transport and Environment Policy Development & Scrutiny Panel
MEETING/ DECISION DATE:	Wednesday 20 November 2013
TITLE:	Urban Gulls in Bath - a scrutiny inquiry: update report
WARD:	All (mainly Bath focused, but decisions will apply across B&NES)
AN OPEN PUBLIC ITEM	
List of attachments to this report: Draft agenda Summary review timetable	

1. THE ISSUE

- 1.1 This report provides an update on the arrangements for the Urban Gulls scrutiny inquiry day on 27 November. This report has been provided to inform panel members of progress on the event, share the plans for the day and prepare them for the next steps. Input or feedback is welcomed.

2. RECOMMENDATION

- 2.1 That panel members
- review the information provided about the scrutiny inquiry day and the next steps, and provide feedback
 - attend the scrutiny inquiry day on 27 November to participate in the discussions
 - promote the scrutiny inquiry day as an important public engagement opportunity through their various networks to increase representation of key groups.

3. RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 Resources for the review and the day of the event are being kept to a minimum to ensure this exercise is as cost-effective as possible. Costs are mainly being drawn from officer time to organise, plan and manage the event. A member of public is supporting the review on a completely voluntary basis. In addition, the event will be held in the Guildhall to keep costs as low as possible. Other than staff time, all costs are being met through the small budget allocated to the panel for this sort of work.
- 3.2 When agreeing final recommendations that come from the review, one of the main considerations will be financial feasibility. This will be considered alongside other factors such as the potential impact and allows us to understand all options prior to agreement of

final proposals. This information will be collated and discussed with the panel in January to ensure all members are well-informed.

4. STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

4.1 There are three pieces of legislation informing the approach to the review, the workshop discussions and the recommendations, including:

- Environmental Protection Act 1990 – which outlines the duty of care to manage waste responsibly and prevent statutory nuisance
- Clean Neighbourhoods and Environment Act 2005 - which makes it illegal for anyone to litter in a public place
- Wildlife and Countryside Act 1981 – which protects all species of gulls from unlawful killing or disturbance.

4.2 In addition, equalities legislation has been a key consideration in planning the scrutiny inquiry day to ensure equal access for all who wish to attend.

5. THE REPORT

5.1 Background

The urban gull colony in Bath is made up of 2 species- the Herring Gull and the Lesser Black Backed Gull. Approximately a third of the colony is made up of Herring gulls which are indigenous to this country. The rest of the colony is made up of the Lesser Black Backed gulls, which are migratory and arrive around April to breed and then leave in October. At the last count in 2012, Bath and North East Somerset was deemed to have a colony of approximately 1,000 breeding pairs.

The gulls nest on top of buildings which provide safe breeding territories and feed on food waste that is dropped on the floor or left unexposed in unsuitable containers. Their presence causes a multitude of problems for local people and businesses, including fear or and actual attacks by birds protecting their young, the unpleasantness of faeces in places where people eat, relax or walk, and nests in obstructive locations causing issues, for example blocked drains.

The council has already taken steps to limit the gulls' access to food waste by providing businesses with gull-proof refuse sacks and installing solar compacting bins that require the user to pull open a metal 'drawer' to gain access. Enforcement officers have carried out early morning operations to raise awareness about the management of trade waste by businesses and there are on-going initiatives to support residents in recycling food waste. In addition, the council also provides comprehensive advice on its website and has published a leaflet on how property owners can 'gull proof' their premises. However, whilst the council can lead on making a number of changes, the real difference will come as a result of every resident, business and visitor playing their part.

The problem of gulls has been discussed by scrutiny panels on several occasions over the past couple of years. This review was established when a statement and request for funding to support a community gulls conference by a local resident, Kirsten Elliott, prompted a discussion. It was agreed the event would be developed as a single-day review, which would have more likelihood to lead to policy changes.

5.2 Rationale

The purpose of the day is to bring residents, business owners and visitors together to tackle the urban gull population in the city.

The main aims are to:

- engage all businesses, residents and visitors in taking responsibility for the issues and causes of the significant gull population in Bath during the summer months

- educate on the facts, causes, solutions, and other relevant information
- discuss short and long-term solutions to tackle the issues of the gulls themselves and the waste (food source) that attracts them
- determine what National Government could do to assist councils to tackle the problem
- develop draft recommendations for change to be discussed in January with the panel and put forward to Cabinet.

5.3 Approach to the day

The day will begin with public statements to allow anyone who wishes to have their say three minutes to address the panel early in the proceedings.

There will be two series of presentations:

- The first will focus on the current situation and powers, including:
 - council officers from Environmental Protection and Waste Services and Cllr Dixon, Cabinet Member for Neighbourhoods explaining what is already being done, the position of the RSPB and the government (both groups were invited to attend, but have declined. The RSPB have provided a useful document to help inform the day).
 - an ornithologist, Peter Rock, with facts about the gull population in Bath, the pros and cons of various intervention methods and the need for national research
 - Cllr Geoff Ward regarding his views on the importance of this issue for Bath and North East Somerset
 - Andrew Cooper of the Business Improvement District regarding the experiences of local businesses.
- The second will focus on what has been done elsewhere to resolve the problem, including representatives from:
 - Carlisle Council, regarding their gull programme which also began as a scrutiny review
 - the Severn Estuary Gull Group, with an overview of the experiences of their member councils.

The day will conclude with a workshop which will utilise people's experiences and what has been learned on the day to propose actions for change.

The draft agenda is attached at Appendix one.

5.4 Next steps

Following the event, the information collated during the workshop session will be used to develop draft recommendations. These will then be considered by a group of officers, councillors and other key stakeholders.

Each recommendation will be assessed (high, medium or low) against the following:

- rationale - is its purpose within the scope of this review?
- potential impact – how wide spread and/or beneficial will it be?
- feasibility (financial) – is it expensive to purchase/develop/implement/manage?
- feasibility (non-financial) – does it break any laws or impact any group unfairly?

This assessment will inform the final draft recommendations that will be discussed by the panel on 14 January. The panel will then agree their final list and this will be submitted to Cabinet for their response on whether they accept, reject or wish to defer the proposals.

The Cabinet members' response will be discussed at PTE PDS panel on 4 March.

A timetable is included at Appendix two.

6. OTHER OPTIONS CONSIDERED

- 6.1 As with all scrutiny reviews, the approach to be taken that is most appropriate for the subject, timescales and type of review is considered in discussion with the lead member. A single-day inquiry was chosen for the Urban Gulls review to ensure a broader involvement by a range of stakeholders and enable initial action in time for spring/summer 2014.
- 6.2 In developing the recommendations after the event, each will be considered against potential alternatives before reaching conclusions.

7. CONSULTATION

- 7.1 This paper has been written based on the approach agreed for the day by the steering group and has been agreed by the chair of the panel.
- 7.2 Future papers regarding the outcomes of the day and the draft recommendations will be discussed with relevant officers and other stakeholders for accuracy prior to sharing with members.

8. RISK MANAGEMENT

- 8.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the council's decision making risk management guidance.
- 8.2 In addition, a risk assessment of each of the draft recommendations will be undertaken prior to finalisation. This information will be shared with the panel in January.

Contact persons	<i>Liz Richardson, 01225 396053 Cath Humphries, 01225 477645</i>
Background papers	<i>None</i>
Please contact the report author if you need to access this report in an alternative format	

Appendix one – Draft agenda

Urban gulls in Bath

A scrutiny inquiry day

Chaired by Cllr Marie Longstaff, Chair of the Planning, Transport and Environment Policy Development and Scrutiny panel

Wednesday 27 November 2013
Brunswick Room, Guildhall, High Street, Bath, BA1 5AW

Agenda

09:00	Arrival Morning coffee will be provided	
09:30	Welcome address and overview of the day	Cllr Marie Longstaff
09:45	Introduction	Kirsten Elliott
10:00	Public statements and questions relating to business of the meeting Public can register up to five days in advance for statements to be included in information packs, although this is not obligatory	
10:45	Current situation and the powers we have to take action Reports providing this information will be available in advance Followed by Q&A	Cathryn Humphries, Carol Maclellan Cllr Dave Dixon Peter Rock, Gull Expert Cllr Geoff Ward Andrew Cooper, BID
12:00	Lunch A light lunch will be provided	
12:45	Experiences of other authorities Followed by Q&A	Janet Blair, Carlisle Council Julie Wight, Gloucester City Council (representing the Severn Estuary Gull Group)
13:45	Facilitated workshop Taking all the information heard today into account, what can we all do to tackle the urban gull problem in Bath? Feedback on discussions during session	Facilitated sessions, Chaired by Cllr Longstaff
15:15	Closing remarks Including: Summary of the day, next steps, emphasis on joint responsibility	Cllr Marie Longstaff
15:30	Close	

Appendix two – planning and follow up timetable (summary)

Action	Date
2013	
Initial proposal and discussion at PTE PDS	16 July
Early planning discussions	August
Press release published and invitations sent	10 October
Information to confirmed delegates	20 November
Deadline for submission of written statements	22 November
Urban Gulls: a scrutiny inquiry - event	27 November
Follow up steering group to agree draft recommendations	December (TBC)
2014	
Finalisation of recommendations for submission to Cabinet, at PTE PDS	14 January
Deadline for responses from Cabinet	TBA
Discussion of final Cabinet response, at PTE PDS	4 March
Initial action and policy change in place	Spring/Summer
Further action and policy change	Ongoing

Bath & North East Somerset Council		
MEETING/ DECISION MAKER:	Planning, Transport and Environment Policy Development and Scrutiny Panel	
MEETING/ DECISION DATE:	20 November 2013	
TITLE:	Place – Medium Term Plan Update	
WARD:	All	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Draft Medium Term Plan update and attachments		

1 THE ISSUE

1.1 The draft Place Medium Term Service & Resource Plan (MTSRP) update is presented for consideration by the Panel:

- (1) To ensure all members of the Panel are aware of the context for Service Action Planning and budget setting.
- (2) To enable comment on the progress being made on this 3 year plan.
- (3) To enable issues to be referred to the relevant Portfolio.

2 RECOMMENDATION

The Panel is asked to:

- (1) Comment on the update to the 3 year medium term plan for Place, focusing on matters affecting 2014/15, and note that will be the second year of the plan.
- (2) Identify any issues requiring further consideration and highlighting as part of the budget process for 2014/15.
- (3) Identify any issues arising from the draft plan it wishes to refer to the relevant portfolio holder for further consideration.

3 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

3.1 This medium term plan update forms the basis for the budget process for 2014/15 and all relevant statutory matters are either referred to in this update or the original plan approved last year.

4 THE REPORT

4.1 This report forms part of the 2014/15 service and resource planning process. As set out in the enclosed medium term plan update (attached), the next steps include:

- (1) Panel comments considered by Portfolio Holders.
- (2) PDS Resources meeting in January/February to take overview of comments from Panels and progress on budget setting plus equalities issues.
- (3) February Cabinet budget recommendations to Council.
- (4) February Council approval of budget and Council Tax setting.

4.2 The draft Medium Term Service & Resource Plan for Place is attached and includes its own Appendices.

5 RATIONALE

5.1 Where the Panel wishes to either increase expenditure or reduce savings targets alternatives should be proposed.

5.2 The Panel should concentrate only on the parts of the plan relevant to its own remit as the PDS Resources meeting in January/February will be taking an overview.

6 OTHER OPTIONS CONSIDERED

6.1 This is a package of options as set out in the report and reflects the Council's corporate plan, its vision and values, the medium term plan agreed last year, changes in legislation and the Cabinet's priorities.

7 CONSULTATION

7.1 The corporate implications of this report have been considered by Strategic Management Team (SMT) including the *Section 151 Finance Officer; Chief Executive & Monitoring Officer*

7.2 Further consultation has taken place as part of developing the revised Corporate Plan. Budget fairs are taking place now and feedback from these will help finalise the budget proposals for 2014/15.

7.3 Cabinet has been closely involved in the preparation of this update and in particular the relevant portfolio holder(s)

8 RISK MANAGEMENT

8.1 A risk assessment will be completed as part of the final budget papers and inform the Council's reserves strategy. The main risks relate in the next financial year to:

- (1) The robustness of the savings estimates.
- (2) The potential for some service levels to deteriorate as a result of the savings, some savings are from service reductions but most savings are directed at efficiencies.
- (3) The implications for staff arising from savings, albeit that the costs of severance will be budgeted for corporately and unions are being consulted together with the affected staff.
- (4) The need to maintain a planned and phased approach to savings at a time when pressures are starting to require substantial and immediate cuts.
- (5) Equalities impacts of the savings.

Contact person	<i>Louise Fradd Strategic Director – Place Tel: 01225 395385</i>
Background papers	<i>Corporate Plan and 2013/14 budget papers plus medium term plans</i>
Please contact the report author if you need to access this report in an alternative format	

This page is intentionally left blank

MEDIUM TERM SERVICE & RESOURCE PLAN UPDATE

PLACE

Community Regeneration, Development, Environmental Services

2013-14 until 2015-16

Introduction

This is the second year of the period covered by the 2013-14 to 2015-16 medium term plans. The plans were reflected in the budget approved by Council in February 2013. The original plans can be found on the Council's web site with the agenda papers for the November 2012 PDS panels.

This 2014-15 update is a summary of key changes affecting the plan and does not restate the information contained in the original plan. This update provides important background information to the 2014-15 budget process, which will culminate in a report to the February 2014 meeting of Council. The February budget report will incorporate assumptions made as part of the three year planning process, summarise planned variations to the anticipated budget for 2014/15, seek approval for those variations and set both the budget and the consequent level of Council Tax for that year

This document contains the following updates:

- Strategic Context – financial, legal, service and policy headlines
- Structural Changes – summary of the new management arrangements
- Progress Achieved – how the delivery of the 3 year plan is progressing
- Variations to the plan – proposed changes concentrating on 2014-15
- Capital Programme – proposed alterations to the capital programme
- Risks & Opportunities –key risks to delivery of the plan but also opportunities
- Equalities – summary of approach

Strategic Context

The Corporate Plan and refreshed Council Vision remains the main policy context. These documents can be found at <http://www.bathnes.gov.uk/services/your-council-and-democracy/vision-and-values>

The financial challenge was summarised last year. This equated to a 40% reduction in the Council's government grant funding over the period 2011/2012 to 2014/2015. At this time the challenging outlook for local government funding as set out in the Autumn Statement in December 2012 looked to continue well into the future and over the period of the Medium Term Service and Resource Plan from 2013/2014 to 2015/2016 we estimated at least £30M of savings would be required.

Since then there have been a series of Government announcements that have increased the challenge. The key announcements and effects are as follows:

- The Budget Statement delivered by the Chancellor on 20 March 2013 provided for an additional 1% cut in council funding assessments for 2014/2015. This actually equates to a further 2% reduction in grant (from 16% to 18%).
- The Spending Review 13 announced by the Chancellor on 26 June 2013 covers the 2014/2015 and 2015/2016 financial years and together with subsequent consultation documents, sets at least a 13.5% reduction in council funding assessments for 2015/2016. This actually equates to a 27% reduction in grant.

Other key funding changes set out in the Spending Review 13 include:-

- A requirement to pass 35% of New Homes Bonus funding to LEP's from 2015/2016 to support Single Local Growth Funds.
- A reduction of 20% in the Education Support Grant in 2015/2016.
- The confirmation of a Council Tax Freeze Grant for both 2014/2015 and 2015/2016 equivalent to 1% of council tax for councils who freeze their council tax in these years.

These changes, together with the existing savings to be identified, mean further savings of at least £7m for the Council need to be identified over the next two years. This assumes the savings in the existing approved medium term plans are delivered in full.

For 2014/15 the focus will be on the variations that are needed to the approved medium term plan to deliver a balanced Budget proposal for the Council in February 2014. The Variations section of this update (below) provides further details of the projected Budget Gap for 2014/2015 together with the specific proposals being considered to address this.

The Cabinet's aim remains to achieve the medium term plan with minimal alterations, but at the same time to reflect public feedback together with local and national policy changes. The Council has a good level of reserves and can use these to smooth the effects of policy changes and additional financial challenges. The indication from Treasury figures is that an equally tough set of financial targets will need to be repeated in the next 3 year plan which starts in 2016, and of course at that time the difficulty in meeting the challenge will have increased as efficiency opportunities will be less.

In the case of the Place Directorate the key policy context changes are:

- To progress the Core Strategy through the further stages of the Examination in Public to Adoption so that the National Planning Policy Framework no longer takes precedence over the Council's own policies. Following which progress can be made on other Planning Policy work including the Council's Placemaking Plan as set out in the Council's agreed Local Development Scheme.
- Developing the Enterprise Area Master Plan which will focus where future mixed use development opportunities exist that takes into account the Core Strategy requirements and where future expenditure will be targeted, linking in the West of England (WoE) City Deal and other funding opportunities, whilst also ensuring the effective and efficient disposal of land and property.
- Developing the Bath and Keynsham Transport Strategies to support the significant growth in homes and employment that is being promoted through the Core Strategy and further developed in its Placemaking Plan. Whilst also taking forward the

Council's aspiration in terms of walking and cycling provision and implementing the Bath Transport Package

- Ensuring the Place Directorate is compliant with the new Council Procurement strategy with a "Think Local" theme.
- Developing the Leisure Strategy to provide direction for the procurement of a leisure provider during 2014, thus ensuring they meet our local needs and priorities.
- Developing an Economic Strategy that will also encompass tourism, arts and cultural activities including key events, as these functions also have a major impact on the local economy.
- Further reducing waste sent to landfill sites by recycling and recovering residual waste.
- Seeking further opportunities to share services including the procurement of shared contracts with other local authorities.

The strategies identified above are being developed in parallel to ensure that they link up and secure the same key objectives and benefits for residents, businesses and visitors to Bath and North East Somerset.

Structural Changes

The Place Directorate is currently going through a restructuring process. Consultation on the Divisional Director level ended on 30th September and is now being implemented. The following Divisions have been created:

- Community Regeneration
- Development
- Environmental Services

Some of the key changes and proposals linked to this are:

- Review of the Directorates values and priorities
- Key efficiency savings including achievement of the management savings set out in the MTSRP.
- Placing Housing, Heritage, Tourism and Culture within the Community Regeneration Division to ensure that the economic benefits are captured and in the case of housing ensuring that affordability needs are addressed within key regeneration opportunities and external funding opportunities maximised
- Combining all highways and transport functions by placing those presently in Development and Transport within Environmental Services.
- Creating a new position, Directorate Support; this role will provide a focal point for the overall performance of the Directorate, thus preventing duplication and enabling one reporting process.
- Further restructuring will take place within the new divisions with the intention that this will be substantially completed by March 2014

Progress Achieved

The Place Directorate has made good progress on the £3.19m 2013/14 savings target.

- Management savings for 13/14 are on track with the progressing restructure as well as service level efficiencies through restructuring.
- Heritage Service and Destination Management have successfully achieved their targets with additional income and reductions in expenditure.
- There have also been challenges to fully achieve the efficiency savings in the Public Protection Service leaving an unachievable saving of £136k, to meet this target alternative proposals are being explored within Environmental Services.

The remaining two years of the medium term plan are attached at Appendix 1 and this has been updated to include a commentary on progress towards delivery of the approved savings and additional income streams.

With the exception of the specific variations identified below, full delivery of the medium term plan is anticipated and any further changes considered by the Council would require the identification of further additional savings to balance the Budget.

Variations to the Plan

The variations to the medium term plan approved by the Council in Feb 2014 have arisen for 2014/2015 for a number of reasons including:-

- The implications of the 2013 Budget Statement and Spending Review
- Unidentified savings in the approved medium term plan
- Areas where savings or additional income are now unlikely to be delivered
- Revenue impact of additional capital schemes

In order to present proposals for a balanced budget in 2014/2015, the Cabinet have examined a range of options to generate the additional savings or income, required to address the arising Budget gap. Where possible the Cabinet has sought to avoid further frontline service reductions and focus on efficiency, innovation, demand changes and trend analysis to meet this challenge.

Full details of the variations are set out at Appendix 2

Capital Programme

A draft summary of proposed variations to the capital programme is attached at Appendix 3. This will be put forward for approval as part of the February budget report.

We are continuing to deliver the Place capital programme to meet Council priorities such as increased capital maintenance to the highways infrastructure including surfacing work to the 683 miles of road network that BANES maintains. Additions to the programme also bring improvements to public transport infrastructure, open spaces and the cycle network building on the success of the Bath Two Tunnels Greenway.

Risks & Opportunities

There are significant efficiency targets in the plan and those arising from the changes in workplaces, customer services, and business support should not be understated. Delivering them requires considerable management capacity although to date progress has been excellent.

The future financial plans include an aspiration to combine various operation assets and link better with community organisations, the voluntary sector and public sector partners to do this. This work is being scoped to see what in addition to the successful rationalisation of offices (as part of Workplaces) is possible. The savings target for 2014-15 has been put back to 2015-16 for this programme.

All other Resources Department plans are on track, albeit each of the changes in the strategic context section above has its own challenges. The debt restructuring work has exceeded its target. Overall the budget for the Resources Department for 2013-14 is on track.

Equalities

Equalities impacts of key changes are considered as service plans are set and as part of any key management change. The main equalities impacts for Resources were assessed when the 3 year plan was set.

Appendices

1. Savings details – progress summary 2014/15 and 2015/16
2. Proposed variations to 2014/15 budget
3. Additional Capital schemes

This page is intentionally left blank

PLACE

2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
215	47	Customer Services Project within the Change Programme	Better customer service and lower processing costs.	Services are progressing savings where possible, plans are being developed for mitigating actions if required.
30	0	P2P savings - consolidation of income functions across council	Arising as part of other restructures.	Savings on track to be delivered through a variety of other planned actions.
245	47	Sub Total - Change Programme Savings		
2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
300	300	All Directorate - Management Structure Changes across directorate, including DD level, 3rd tier and DMP division.	Pending further work. £212K of 2013/14 savings from D&MP.	Work in progress. Senior structure agreed and ES structure under consultation with attendant savings. 1 post within Regeneration, Skills and Employment has been identified for deletion. D&MP saving achieved with deletion of Strategic Director post.
Page 33 50	50	Heritage Services - Victoria Art Gallery - reduction in net subsidy of £50k per annum, including the introduction of admission charging in 2013/14, together with a reduction in planned building maintenance; the operating model for the museum will be fundamentally reviewed in order to achieve a similar level of savings in subsequent years	<p>Introducing admission charges will require physical alterations; the reduction in building maintenance could impact on the quality of decorations and the fabric of the building.</p> <p>There is a risk of a reduction in footfall. The introduction of museum admission charges typically leads to drop in footfall of between 50 and 75%. The measure will render the Gallery less accessible to seniors and 'hard to reach' groups; the fundamental review of the operating model for the museum is likely to significantly change the offer available to visitors.</p> <p>The introduction of charging will mean a change to the way exhibitions are sourced, requiring greater emphasis on finding crowd-pulling exhibitions in addition to exhibitions where works are for sale ; the review of the operating model could have more significant impacts that are yet to be determined.</p>	<p>The reduction in net subsidy of £50k is on target. Income from admission charges is just below target for the year to date, whilst income from retail, donations and other sources have not reduced as much as expected. Building maintenance has been restricted as planned.</p> <p>The overall reduction in footfall has not been as great as expected;visitors in the financial year to September were 11% lower than in the previous financial year.</p>

2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
200	0	Delivery Trust option for Parks, Heritage Services, Libraries, Arts, Festivals - Review potential to establish a Trust to manage and deliver a range of services and functions including Heritage, Parks etc.	Lease and / or licence agreements to be put in place; no proposal to transfer assets. Externalisation of TLC services into a Trust needs to be done against the background of achieving financial benefit. It does have the potential to generate a net annual saving of c. £100k - £200k. One-off set up costs are likely to be in excess of £500k. These calculations are heavily dependent upon a large number of assumptions.	An initial study has been undertaken and the full impact of these proposals are being considered. A report on this issue will be presented to Cabinet in the New Year
200	200	Heritage Services - Additional net profit over three years in line with the Heritage Services Business Plan. We will improve our offer through the Roman Baths Development Phase 2 which has £4.188 million of capital allocated.	Increased visitor numbers are likely to cause increased attrition on the site. Deterioration to the ancient monument cannot be reversed and therefore increased measures are needed to prevent this. Taking into account our investment in the Roman Baths over the coming years, this is an excellent opportunity to improve the reputation of Bath to a wider number of people.	In common with other leading visitor attractions the Roman Baths has benefitted from the positive effects of last year's London Olympics; good weather, and improving economic conditions. As a result it is likely that this year's profit target will be significantly exceeded. The Heritage Lottery Bid was unsuccessful at the first time of asking. The Bid is to be repressed and resubmitted.
Page 34	0	Reorganise Licensing and Environmental street-based inspection and enforcement staff into multi-functional teams which focus on geographical areas and are deployed to reflect varying levels of demand.	Improved customer service, increased focus and hours of enforcement. Reduced net cost through savings and income. More "localised" approach	Review completed but unable to progress this due to adverse impact on Public Protection services. Other options are therefore being considered
770	550	Sub Total - Other Cashable Efficiency Savings		
2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
15	40	Additional advertising income (13/14 = roundabouts, 14/15 = billboards & 15/16 = bus shelters)	Risks of lack of market interests and possible planning constraints due to National and Council Planning Policy. Income targets to be reviewed.	Progressing target through corporate initiatives. Planning consent granted for advertising sites etc
60	0	Waste - Reduce subsidy for garden waste fees per bin in line with neighbouring authorities	Minimal	Completed
75	40	Sub Total - Additional Income		

2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
200	200	Destination Management - Reduction in subsidy for significant elements of activity, combined with increased Spa income and reduced water monitoring costs	Includes continued growth in Spa income, combined with reduced water monitoring costs; significant reduction in support for Destination Marketing phased over years 2 & 3 alongside action to increase external finance; reduced project budgets for World Heritage site management; deletion of residual budget for support to Future Bath Plus. Managed reduction in Council direct subsidy for destination marketing activity alongside action to increase external finance	The Visitor Contribution Project is currently assessing a number of options for the delivery of a system for voluntary contributions from the visitor economy. The Project is due to report to Cabinet in the New Year.
31 Page 35	0	Neighbourhoods Services - reduce Environmental Protection services, cease in-house plant production, reduce parks maintenance and planting.	Revised pest control service to move from Radstock Rd depot and free up space (store relocated to RVP). No requirement for biomass boiler in RVP nursery. Saving in RVP energy consumption (gas) and therefore reduction in carbon. Significant change in Pest Control Service with reduced staffing and offer focussed around providing means-tested service for people in need (Year 1). Parks management streamlined to improve coordination, efficiency and effectiveness and reduce costs (Year 1). RVP Nursery will not close but savings made through stopping costs of heating greenhouses, procuring plants externally, reducing volume of planting and reducing staff within Parks service (Year 2). Cleansing service will continue to look for efficiencies, more effective ways of working and service standards (Year 1 onwards). Significant organisational change and development to achieve proposed savings whilst ensuring service continuity.	Cost savings achieved through a combination of initiatives as described. A Nursery review has been completed and future options paper will be presented to Cabinet in the New Year.

2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
0	100	Planning Policy & Environment teams - Reduction in level of spending within Planning Policy and Environment teams to be achieved after the major elements of Planning Policy are completed, including core strategy, gypsy & travellers DPD, Placemaking and CIL	Assumes reduction in Planning Policy work once these workstreams are complete. Rated as M rather than L because political priorities keep changing	In 2015/16 additional one off funding is intended to be allocated to support planning policy work required to enable the review of the Core Strategy
120	0	Public Conveniences - Reprioritise our spend on public conveniences to improve quality standards and service to the public	<p>15 public conveniences to be closed and re-invest some of the proceeds to improve the remainder of Council-run toilets. This will allow the public convenience budget to focus on the remainder to a higher standard than people currently experience.</p> <p>Currently provide 29 public conveniences in total.</p> <p>Better facilities for residents, visitors, and workers.</p> <p>Fewer Council-run toilets will be offset by the existing provision of non-Council toilets in places like Bath city centre, including SouthGate shopping centre and the new toilets agreed through the planning process at the Railway Vaults</p> <p>Maintenance of remaining facilities transferred to other organisations where possible. Service is non-statutory but affects residents, tourists, visitors, mobile workers. Possible impacts across the equalities range but elderly and disabled particularly depending on the location of the toilets we may sell. Proposal would retain key Parks/Green space sites where no viable alternative provision (in shops, cafes, bars, Council facilities) and build in higher cleansing standard at remaining sites.</p> <p>Provision Strategy for Public Toilets (2011) to be reviewed/ revised to reflect changes and increased need for delivery of the other strands - e.g. co-location in Council buildings, private sector developments, community led support, concession and property lease agreements. Note: concurrent tendering exercise in progress. Savings assumed all from yr 2 but could be delayed. Service likely to stagnate and unable to improve if decision left in limbo.</p>	Council decision to retain public conveniences until alternative provision available. Work progressing to propose revised project plan. Contract awarded for maintenance and improvement of all retained stock.
20	0	Transfer allotment management to user groups (i.e. provide them but do not manage them)	Possible asset transfer. Move away from dependency on Council managed sites. Risks of dispute and of low take-up	Under negotiation. New sites will be self- managed and interest has been expressed in self-mmanagement from some existing sites
10	0	Stop maintaining bowls at Sydney Gardens	Possible asset transfer. There is currently over-provision of bowls facilities in Bath. Can offer facilities elsewhere	Work initiated to review level of provision against demand
381	300	Sub Total - Reduced Service Levels		

2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
2014-15 Saving £000	2015-16 Saving £000	How saving to be achieved	Impact to Service Delivery	Strategic Directors Update on Saving Proposal for November 2013 PDS Panel
30	0	Cease pest control service (extra reduction beyond that proposed above)	Reputational risk through failure to properly discharge statutory duty - although private sector providers of pest control are available and some services could be recommended by us. Statutory obligations remain	Action was amended to reduce size of service and review charges and marketing to ensure financial viability whilst promoting Environmental Health objectives
30	0	Waste - cease 5 bank holiday refuse collections except Xmas / New Year	Increased complaints due to changes. Recycling collections not affected. Net saving through reduction in premium rates / extra time off.	2014-15 saving not progressed yet. Will review in light of other financial pressures and funding
60	0	Sub Total - Discontinued Service		
1,531	937	TOTAL SAVINGS		

This page is intentionally left blank

PROPOSED VARIATIONS TO 2014/2015 BUDGET

	<i>Sub Total</i>	2014/15	2015/16	2YR
	<i>£M's</i>	£M's	£M's	TOTAL £M's
Opening Budget Gap - based on Financial Planning Model		1.80	5.00	6.80
Medium Term Plan Variations				
- Trading Opportunities		0.50	0.25	0.75
- Community Assets / Asset Consolidation		0.50		0.50
- Adjustments to MTSRP Growth		-0.45	-0.15	
- Additional Capital Proposals (Revenue Costs)		1.00	0.40	1.40
Total Estimated Budget Gap		3.35	5.50	9.45

Further Savings Proposals for 2014/2015				
Corporate				
Ongoing additional debt interest savings arising from debt restructuring in 2013/2014	1.00			
Increase in the assumed Council Tax Collection Rate from 98.25% to 98.75%	0.40			
Reductions in External Audit Fees following changes to Audit Commission and new contracting arrangements	0.05			
Reduction in cost of historic unfunded pensions relating to previous Avon Council	0.03			
Miscellaneous - review of other retained corporate budgets	0.05			
		1.53		
Place				
Waste Related Budgets - reducing tonnages of waste (including landfill)	0.25			
Heritage - additional increased income target	0.25			
Transport - demand for concessionary fares	0.07			
Park & Ride - increased income	0.07			
		0.64		
People & Communities				
Adult Social Care - more efficient home care contract arrangements.	0.50			
		0.50		
Resources				
Housing Benefits - technical subsidy adjustment	0.20			
Procurement and Efficiency savings	0.20			
Property Budgets - Efficiency Savings linked to review of Regeneration and Skills*	0.15			
		0.55		
TOTAL SAVINGS IDENTIFIED		3.22		
REMAINING BUDGET GAP / (SURPLUS)		0.14	5.50	5.64

This page is intentionally left blank

Additional Capital Schemes - 2014/15 - 2018/19

Appendix 3

Directorate	Service	Project Title	Estimated Costs							Funding Source					
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	Future Years £'000	Total Cost £'000	Grant / S106 / Third Party Other	Service Supported Borrowing	Unfunded / Contingency / Borrowing	Capital Receipts	Total	
Administration Priority Schemes															
Place	Economic Development & Regeneration	River Corridor Fund	340							340			340		340
Place	Environmental Services	Cycling & Walking Schemes	250							250	-	-	250	-	250
Place	Environmental Services	Royal Victoria Park Skate Park	250							250	-	-	250	-	250
Place	Environmental Services	Royal Victoria Park Open Space Improvements	50							50			50		50
Place	Environmental Services	Queen Square Improvements	100							100			100		100
Place	Environmental Services	East of Bath Skate Park	100							100			100		100
Place	Environmental Services	Improvements at the Sandpits	40							40			40		40
Place	Environmental Services	Grit Bins & Snow Warden Equipment	50							50			50		50
Place	Environmental Services	Litter Bins	20							20			20		20
Place	Environmental Services	Play Equipment	100							100			100		100
Place	Environmental Services	Great Dell Walkway	25							25			25		25
Place	Environmental Services	Public WC Conversions	100							100			100		100
Sub Total - Administration Priority			1,425	-	-	-	-	-	-	1,425	-	-	1,425	-	1,425

Directorate	Service	Project Title	Estimated Costs							Funding Source					
			2014/15 £'000	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	Future Years £'000	Total Cost £'000	Grant / S106 / Third Party Other	Service Supported Borrowing	Unfunded / Contingency / Borrowing	Capital Receipts	Total	
		Income Schemes													
Place	Leisure	Refurbishment of South Wansdyke Sports Centre	100							100	-	100	-	-	100
		Sub Total - Income Schemes	100	-	-	-	-	-	-	100	-	100	-	-	100
		Service Priority Schemes													
Place	Economic Development & Regeneration	Digital B&NES	350							350	300	-	50	-	350
Place	Economic Development & Regeneration	Midsomer Norton Business Centre	125	1,200						1,325	450	-	875	-	1,325
Place	Environmental Services	Highway Surfacing	1,000	1,000						2,000		-	2,000	-	2,000
Place	Environmental Services	Highway Structures	1,000	1,000						2,000		-	2,000	-	2,000
Place	Environmental Services	Footway Improvements in Highways	200	200						400		-	400	-	400
Place	Environmental Services	Flood Protection in Chew Magna	200							200	-	-	200	-	200
Place	Planning & Transport	Park and Ride East of Bath	100	100	5,000					5,200	-	-	5,200	-	5,200
		Sub Total - Service Priority Schemes	2,975	3,500	5,000	-	-	-	-	11,475	750	-	10,725	-	11,475
		Overall Total	4,500	3,500	5,000	-	-	-	-	13,000	750	100	12,150	-	13,000

PLANNING, TRANSPORT AND ENVIRONMENT PDS FORWARD PLAN

This Forward Plan lists all the items coming to the Panel over the next few months.

Inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online Forward Plan is updated regularly and can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgPlansHome.aspx?bcr=1>

The Forward Plan demonstrates the Council's commitment to openness and participation in decision making. It assists the Panel in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations, please contact the report author or Mark Dumford, Democratic Services (01225 394458). A formal agenda will be issued 5 clear working days before the meeting.

Agenda papers can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Planning, Transport and Environment PDS Forward Plan

Bath & North East Somerset Council

Anticipated business at future Panel meetings

Ref Date	Decision Maker/s	Title	Report Author Contact	Strategic Director Lead
PLANNING, TRANSPORT AND ENVIRONMENT POLICY DEVELOPMENT & SCRUTINY PANEL - 5TH NOVEMBER 2013				
20 Nov 2013	PTE PDS	Urban Gulls - Scrutiny Inquiry Day Update	Liz Richardson Tel: 01225 396053	Louise Fradd
20 Nov 2013	PTE PDS	West of England Joint Scrutiny	Councillor Martin Veal	Louise Fradd
20 Nov 2013	PTE PDS	Flood and Drainage Management	Kelvin Packer, Matthew Smith Tel: 01225 394339, Tel: 01225 396888	Louise Fradd
20 Nov 2013	PTE PDS	Medium Term Plan and 2014/15 Budget Update	Louise Fradd Tel: 01225 395385	Louise Fradd
PLANNING, TRANSPORT AND ENVIRONMENT POLICY DEVELOPMENT & SCRUTINY PANEL - 27TH NOVEMBER 2013				
27 Nov 2013	PTE PDS	Urban Gulls - Scrutiny Inquiry Day	Liz Richardson, Cathryn Humphries Tel: 01225 396053, Tel: 01225 477645	Louise Fradd
PLANNING, TRANSPORT AND ENVIRONMENT POLICY DEVELOPMENT & SCRUTINY PANEL - 14TH JANUARY 2014				

Ref Date	Decision Maker/s	Title	Report Author Contact	Strategic Director Lead
14 Jan 2014	PTE PDS	Bath Transport Strategy - Draft Proposals	Peter Dawson Tel: 01225 395181	Louise Fradd
14 Jan 2014	PTE PDS	Urban Gulls - Draft Recommendations	Cathryn Humphries, Liz Richardson Tel: 01225 477645, Tel: 01225 396053	Louise Fradd
FUTURE ITEMS				
10 Apr 2013	Cabinet			
July 2014 E2439	PTE PDS	Bus Priority Measures in Dorchester St, Manvers St and Pierrepont St., Bath	Adrian Clarke Tel: 01225 395223	Louise Fradd
	PTE PDS	Allotments Management Plan / Draft Strategy	Graham Evans, John Crowther Tel: 01225 396873, Tel: 01225 39 6878	Louise Fradd
	PTE PDS	Alcohol Harm Scrutiny Inquiry Day - Recommendations Review	Emma Bagley Tel: 01225 396410	Louise Fradd
	PTE PDS	Cross Boundary Bus Services (Wiltshire / Somerset)		Louise Fradd
	PTE PDS	Street Cleansing - Outside the City of Bath	Matthew Smith Tel: 01225 396888	Louise Fradd

Ref Date	Decision Maker/s	Title	Report Author Contact	Strategic Director Lead
14 May 2013 Not before 1st Jul 2013	HMP PDS PTE PDS	Core Strategy Update	Simon De Beer, David Trigwell Tel: 01225 477616, Tel: 01225 394125	Louise Fradd
The Forward Plan is administered by DEMOCRATIC SERVICES : Mark Durnford 01225 394458 Democratic_Services@bathnes.gov.uk				